

**Tully Central Schools
Board of Education – Special Meeting
Tully High School – Jr. Sr. High School Library
August 4, 2015 – 6:00 pm**

A G E N D A

The President of the Board of Education calls the meeting to order in the junior senior high school library.

CALL MEETING TO ORDER

1. Pledge of Allegiance
2. Approve Agenda
 - a. Agenda Changes – Superintendent
 - b. Approve Agenda

MINUTES

3. Approve Minutes of Previous Meeting(s) –
July 7, 2015 (Attachment – Item 1)

RECOGNITIONS AND VISITORS

4. Staff and Student Recognitions – None
5. Visitors are recognized and welcomed

PRESENTATIONS – DISCUSSION/ACTION

6. Board of Education Retreat – immediately following this meeting and August 11
7. Girls Varsity Cross Country Trip – Monroe-Woodbury – September 18-19, 2015 – Mrs. Murphy (Attachment – Item 2)
8. Reports:
 - Superintendent Report
 - Cabinet Reports
 - Board Reports
 - Student Government Report

FINANCIAL ITEMS

9. Financial
Reports - None

POLICIES

10. Policies – None

OLD BUSINESS

11. None

PERSONNEL

12. Approval: It is recommended that the resignation of Lindsay Geery as Teaching Assistant be accepted with an effective date of July 14, 2015. (Attachment – Item 3)
13. Approval: It is recommended that Amy Muir receive a provisional appointment to the competitive class title of Custodian with an effective date of July 20, 2015. (Attachment – Item 4) This appointment is contingent upon Mrs. Muir taking the next available Custodian test through Cortland County Civil Service. This appointment is per the terms of the 2015-2018 Tully Teamsters agreement.
14. Approval: It is recommended that the following substitute lists be approved:
- Substitute Maintenance
 - Substitute Bus Driver/Monitor
- (Attachment – Item 5)
15. Approval: It is recommended that Terry Wheeler be appointed probationary to the non-competitive class position of Contract Bus Driver effective September 1, 2015. (Attachment – Item 6) This appointment is per the terms of the Collective Bargaining Agreement between Tully Central School District and Teamsters Local Union 317 from July 1, 2014 – June 30, 2017.
16. Approval: It is recommended that Christopher DeCicco be appointed to the non-competitive class position of .5 FTE Contract Bus Driver effective September 1, 2015. (Attachment – Item 7) This appointment is per the terms of the Collective Bargaining Agreement between Tully Central School District and Teamsters Local Union 317 from July 1, 2014 – June 30, 2017.
17. Approval: It is recommended that Whitney Forbes appointment at the July 7, 2015 be **amended** due to the new requirements regarding tenure. Her appointment is amended as follows:
- It is recommended that Whitney Forbes be appointed to the position of Science Teacher with an effective date of September 1, 2015, a **four** year probationary appointment with an anticipated tenure date of September 1, 2019.* Ms. Forbes has an initial teaching certificate in Chemistry 7-12 with NYSED effective September 1, 2013. This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.
18. Approval: It is recommended that Rachel Kolod be appointed to the position of Elementary Teacher with an effective date of September 1, 2015, a four year probationary appointment with an anticipated tenure date of September 1, 2019.* (Attachment – Item 8) Ms. Kolod has the following initial teaching certificates with NYSED:
- Early Childhood Education (Birth – Grade 2) effective January 7, 2015
 - Childhood Education (Grades 1 – 6) effective May 5, 2015

This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.

19. Approval: It is recommended that Kaitlyn Stooks be appointed to the position of Teacher to Speakers of Other Language (ESOL) with an effective date of September 1, 2015, a four year probationary appointment with an anticipated tenure date of September 1, 2019.* (Attachment – Item 9) Ms. Stooks has the following initial teaching certificates with NYSED:

- English to Speakers of Other Languages effective December 3, 2014
- Childhood Education (Grades 1 – 6) effective September 1, 2012
- Early Childhood Education (Birth – Grade 2) effective September 1, 2012
- Students with Disabilities (Grades 1 – 6) effective September 1, 2012
- Students with Disabilities (Birth – Grade 2) effective September 1, 2013

This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.

* This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three of the four preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

20. Approval: It is recommended that Ashley Mirabito be appointed to the position of .8 FTE Health Teacher with an effective date of September 1, 2015. (Attachment – Item 10) Ms. Mirabito has the following teaching certificates with NYSED:

- Professional certificate in Physical Education effective February 6, 2015
- Initial certificate in Health Education effective September 1, 2010 – August 31, 2015. It is anticipated Ms. Mirabito will receive a professional certificate in August 2015.

This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.

21. Approval: It is recommended that Christian Gunn be appointed to the position of .7 FTE K-12 Physical Education Teacher with an effective date of September 1, 2015. (Attachment – Item 11) Mr. Gunn has an initial teaching certificate in Physical Education with NYSED effective February 1, 2013. This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.

22. Approval: It is recommended that Emily Paccia be appointed to the position of .5 FTE English Teacher with an effective date of September 1, 2015. (Attachment – Item 12) Ms. Paccia has an initial teaching certificate in English Language Arts (Grades 7 – 12) with NYSED effective September 1, 2012. This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.

23. Approval: It is recommended that the resignation from Cathy Shaughnessy as Internal Claims Auditor be accepted effective August 31, 2015. (Attachment – Item 13) Ms. Shaughnessy will be compensated for the 2015-2016 school year at a pro-rated amount of \$2,787.
24. Approval: It is recommended that Janice Sheldon be appointed Internal Claims Auditor effective September 1, 2015 for the remainder of the 2015-2016 school year at a pro-rated amount of \$2,787.

NEW BUSINESS

25. Approval: It is recommended that the CSE recommendations be approved.
26. Approval: It is recommended that the Bus Bid Lease Purchase be awarded to Santander Bank of Melville, New York. The Superintendent of Schools is authorized to finalize and sign the agreement.
27. Approval: It is recommended the agreement with Matthew Buses, Inc. be approved and the Superintendent of Schools is authorized to finalize and sign the agreement.
28. Approval: It is recommended that the Quebec Trip from January 15-18, 2016 be approved.
29. Approval: It is recommended that the Big E Trip to West Springfield, MA from September 17-19, 2015 be approved.

MEETING AND DATES – as provided by Cabinet

August 4 & 11-	Board of Education Retreat
August 24	- New Teacher Orientation
August 24	- Public Hearing – Employee Benefit Accrued Liability Reserve (EBALR) And Regular Board of Education Meeting – Jr. Sr. High School Conference Room – 6:00 pm

ROUND TABLE

Public comments

EXECUTIVE SESSION

The Board may adjourn into executive session for the discussion of specific personnel issues and specific negotiations.

Return from executive session

ADJOURNMENT

**Tully Central Schools
Board of Education – Reorganization Meeting
Tully High School – Jr. Sr. High School Library
July 7, 2015 – 6:00 pm**

Draft for BOE

MINUTES

The district clerk called the meeting to order at 6:00 pm.

CALL MEETING TO ORDER

MEMBERS PRESENT

Mr. James Bertolo
Mrs. Denise Cardamone
Mr. Mark Drumm
Mrs. Carrie Edinger
Mr. Steven Pierce
Mr. Matthew VanBeveren
Mr. Edward Wortley, II

ADMINISTRATIVE STAFF PRESENT

Mr. Robert J. Hughes, Superintendent
Mr. Bradley Corbin, School Business Administrator
Mrs. Debora M. Cox, K-6 Principal
Mrs. Cristy Bobbett, Director of Special Education, K-6 Assistant Principal
Mrs. Mary Ann Murphy, 7-12 Principal
Mr. Paul Schiener, 7-12 Assistant Principal

OTHERS PRESENT

Mrs. Mary D. Fisher, District Clerk

CALL MEETING TO ORDER

1. Pledge of Allegiance
2. Oaths of Office: Newly-elected board members, Mrs. Carrie Edinger, Mr. Edward Wortley, II and Mr. Matthew VanBeveren
3. Election of President. Motion by Mr. Bertolo seconded by Mrs. Cardamone to nominate Mr. Drumm as President of the Board of Education. Vote 7-0. Motion carried.
4. Meeting turned over to newly elected President, Mr. Mark Drumm.
5. Election of Vice President. Motion by Mr. Drumm seconded by Mrs. Cardamone to nominate Mr. Bertolo as Vice President of the Board of Education. Vote 7-0. Motion carried.
6. Oaths of Office: President, Vice-President, Superintendent, Clerk, Treasurer

7. Motion by Mrs. Cardamone seconded by Mr. Pierce to approve the agenda.
- Agenda Changes – Superintendent. Mr. Hughes reviewed three agenda changes:
 - 1) late personnel item 21.1 to the regular meeting
 - 2) late new business item 30 to the regular meeting
 - 3) New item 66 to the reorganization meeting
 - Approve Agenda

Vote 7-0. Motion carried.

APPOINTMENTS BY BOARD

Motion by Mr. Pierce seconded by Mrs. Edinger to approve items numbered 8-37 by consent. Vote 7-0. Motion carried.

8. District Clerk – Mary D. Fisher at a remuneration of \$5,530
9. Deputy District Clerk – Bradley Corbin at no additional remuneration
10. District Treasurer – Donna Doody at no additional remuneration
11. Deputy Treasurer – Mary D. Fisher at no additional remuneration
12. Tax Collector – NBT and Theresa Flaherty, Deputy Tax Collector/Tax Recorder at no additional remuneration
13. Census Coordinator – Theresa Flaherty at a remuneration of \$1,847
14. School Physician – Tully Family Practice
15. School Attorneys – Bond, Schoeneck and King and Trespasz and Marquardt
16. Property and Liability Insurance Advisor – Haylor, Freyer & Coon, Inc.
17. Student Accident Insurance Advisor – Haylor, Freyer & Coon, Inc.
18. Independent Auditors – Dermody, Burke and Brown, P.C.
19. Internal Claims Auditor – Cathy Shaughnessy at a remuneration of \$2,719
20. Investment Officer – School Business Administrator at no additional remuneration
21. Central Treasurer – Extra-Curricular Classroom Accounts – Donna Doody at a remuneration of \$3,040
22. Impartial Hearing Officers (PL 94-142) Handicapped Ed. per NYSED – Cristy Bobbett at no additional remuneration
23. Chairperson of Committee on Special Education – Cristy Bobbett at no additional remuneration

24. Alternate Chairperson of Committee on Special Education – Timothy Villhauer at no additional remuneration
25. Chairperson of Committee on Pre-School Special Education – Cristy Bobbett at no additional remuneration
26. Alternate Chairperson of Committee on Pre-School Special Education – Timothy Villhauer at no additional remuneration
27. Committee Membership on CSE & CPSE – Cristy Bobbett at no additional remuneration
28. CSE Members and Parent Members (Attachment – Item 1)
29. Liaison to the Education of Homeless Children and Youth – Cristy Bobbett at no additional remuneration
30. Transportation Coordinator – Theresa Flaherty at no additional remuneration
31. Title IX 504/ADA Compliance Officer – Mary Ann Murphy at no additional remuneration
32. Title IX 504/ADA Coordinator – Debora M. Cox at no additional remuneration
33. Civil Rights Compliance Officers – Mr. Bradley Corbin and Mr. Paul Schiener at no additional remuneration
34. Records Access/Management Officer – School Business Administrator at no additional remuneration
35. Asbestos (AHERA) and Pesticide Representative – Ronald Birdsall at no additional remuneration
36. Purchasing Agent – School Business Administrator with Superintendent of Schools as the backup at no additional remuneration
37. BOCES Safety Officer – Donald Warnow
38. Motion by Mr. Bertolo seconded by Mrs. Cardamone to approve item number 38 for the 2015-2016 school year and to nominate Mr. Wortley as Board of Education member to the School Safety Committee. Vote 7-0. Motion carried.

School Safety Committee: 2015-2016: (meets as needed)
Bradley Corbin, School Business Administrator
Paul Schiener, 7-12 Assistant Principal
Debora Cox, K-6 Principal
Maureen VanSlyke, School Nurse
Ronald Birdsall, Superintendent of Buildings and Grounds
Ika Klapan, Bus Dispatcher
Don Warnow, BOCES Safety Officer
at no additional remuneration
BOE member: Edward Wortley, II

39. Motion by Mr. Bertolo seconded by Mrs. Cardamone to approve item number 39 for the 2015-2016 school year and to nominate Mr. Pierce as Board of Education member as Liaison to Athletic Council. Vote 7-0. Motion carried.

Liaison to Athletic Council: 2015-2016: (meets quarterly)
BOE member: Steven Pierce

40. Motion by Mr. Pierce seconded by Mr. Wortley to approve item number 40 for the 2015-2016 school year and to nominate Mr. Bertolo, Mrs. Cardamone and Mr. VanBeveren to the Audit Committee. Vote 7-0. Motion carried.

Audit and Finance Committee: 2015-2016: (meets prior to the second board meeting of each month)
Bradley Corbin, School Business Administrator
Donna Doody, School Liaison
Corrine Hust, Business/Community Liaison
Lisa O'Neill, Business/Community Liaison
Dermody, Burke & Brown, Auditing Liaison
BOE member: James Bertolo
BOE member: Denise Cardamone
BOE member: Matthew VanBeveren

41. Motion by Mr. Bertolo seconded by Mrs. Cardamone to approve item number 41 for the 2015-2016 school year and to nominate Mr. Wortley and Mrs. Edinger to the Facilities Committee. Vote 7-0. Motion carried. It was noted that Mrs. Murphy will recruit a student member in the fall.

Facilities Committee: 2015-2016: (meets as needed)
Bradley Corbin, School Business Administrator/Chairperson
Ronald Birdsall, Superintendent of Buildings and Grounds
Mary Ann Murphy, 7-12 Principal
Cristy Bobbett, Director of Special Education
Paula Harty, Teaching Assistant
Kathe Naples, Teaching Assistant
Don Mohat, Community Representative
Student member: _____
BOE member: Edward Wortley, II
BOE member: Carrie Edinger

42. Motion by Mrs. Cardamone seconded by Mr. Wortley to approve item number 42 for the 2015-2016 school year and to nominate Mr. Pierce, Mr. Drumm and Mr. Bertolo as Board of Education members to the Ad Hoc Capital Project Committee. Vote 7-0. Motion carried.

Ad Hoc Capital Project
Committee: 2015-2016: (meets prior to the first board of each month)
BOE member: Steven Pierce
BOE member: Mark Drumm
BOE member: James Bertolo
Don Mohat, Community Representative

43. Motion by Mr. Pierce seconded by Mr. Bertolo to approve item number 43 for the 2015-2016 school year and to nominate Mrs. Cardamone as Board of Education member as Liaison to Student Government. Vote 7-0. Motion carried.

Liaison to Student Government: 2015-2016: (meets as needed)
BOE member: Denise Cardamone

44: Motion by Mrs. Cardamone seconded by Mr. Bertolo to approve item number 44 for the 2015-2016 school year and to nominate Mr. Pierce, Mr. VanBeveren and Mrs. Edinger as Board of Education members to the Policy Committee. Vote 7-0. Motion carried.

Policy Committee: 2015-2016: (meets monthly, schedule TBD)
BOE member: Steven Pierce
BOE member: Matthew VanBeveren
BOE member: Carrie Edinger

Motion by Mrs. Cardamone seconded by Mr. Pierce to approve items numbered 45-46 by consent. Vote 7-0. Motion carried.

45. Substitute and tutoring rates for teachers and non-instructional staff for the 2015-2016 school year.

\$95.00 certified teacher
\$85.00 non-certified teacher
\$75.00 certified teaching assistant
\$72.00 non-certified teaching assistant
\$90.00 nurse
\$20.00/hour tutoring
\$68.00 clerical
\$9.00/hour for cleaner
\$9.00/hour custodian
\$9.00/hour school monitor
\$9.00 hour maintenance
\$9.00 hour food service helper
\$9.00 hour for teacher aide

Additional \$5.00 per day for retired district employee substitutes as per past practice

46. Approval: 2015-2016 Tuition Charges (estimated) for out-of-district students assigned to Tully Foster Homes. (Attachment – Item 2)

OTHER ORGANIZATION

Motion by Mrs. Edinger seconded by Mr. Bertolo to approve items numbered 47-49 by consent. Vote 7-0. Motion carried.

47. Date and Time of Regular Meetings – 6:00 pm (Attachment – Item 3)

48. Depository of District Funds – Any commercial bank having an office in Onondaga or Cortland County and MBIA Class including those shown in the attached list (Attachment – Item 4)

49. Official Newspaper – Post Standard

AUTHORIZATIONS

Motion by Mrs. Cardamone seconded by Mr. Pierce to approve items numbered 50-66 by consent. Vote 7-0. Motion carried.

50. Certifier of Payrolls – Superintendent of Schools or the School Business Administrator in the absence of the Superintendent of Schools

51. Establish Petty Cash Funds

<u>Fund</u>	<u>Amount</u>	<u>Responsible Person</u>
High School	\$75.00	Mary Ann Murphy
Elementary School	\$75.00	Debora Cox
District Office	\$75.00	Donna Doody

52. Authorize Budget Transfers up to \$10,000 – Superintendent of Schools

53. Re-adopt all Policies and Code of Ethics in effect during 2015-2016

54. Establish Mileage Reimbursement Rate per mile at the IRS established rate

55. Attendance at Conferences – It is recommended that the Superintendent of Schools (or the School Business Administrator in the absence of the Superintendent of Schools) be authorized to grant approval for district personnel to attend conferences, conventions, workshops, etc., and that the President of the Board of Education be authorized to grant approval for board member attendance at such events, at district expense, within the scope of budget appropriations.

56. Opening of Bids – It is recommended that the School Business Administrator and the District Clerk be individually authorized to open bids at designated times.

57. Bonding of Personnel – All coverage is contained in the District General Insurance Policy.

a. It is recommended that the Superintendent of Schools, School Business Administrator, District Treasurer, Deputy Treasurer, Deputy Tax Collector/Tax Recorder, and Internal Claims Auditor be bonded for \$1,000,000 each.

b. It is recommended that all other employees be bonded for \$100,000 each.

58. Items \$500.00 or less – It is recommended that any individual item purchased by the district worth \$500.00 or less, may be considered materials and supplies.

59. Official Bank Signatories – It is recommended that the District Treasurer and Deputy Treasurer be authorized as official bank signatories.

60. Designated Education Official – It is recommended that the Superintendent of Schools be authorized as the Designated Education Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.

61. Designated Grants in Aid Official - It is recommended that the Superintendent of Schools be authorized to apply for Grants in Aid (State and Federal) as appropriate.

62. Authorized Users of Credit Cards – It is recommended that the Superintendent of Schools and the School Business Administrator be authorized users of the school credit cards at a credit line not to exceed \$2,500.00.
63. Conflict of Interest Forms – It is recommended that each member of the Board of Education and each member of the Administrative team sign an individual acknowledgement of conflict of interest policy. (Attachment – Item 5)
64. Designee for Cooperative Health Insurance Fund of CNY – School Business Administrator
65. Designee for Onondaga-Cortland-Madison Worker’s Compensation Consortium – School Business Administrator
66. It is recommended that the Superintendent of Schools be authorized to make temporary personnel and impartial hearing officer appointments pending formal Board of Education approval at the next regularly scheduled Board of Education meeting.

End of Reorganization Meeting

**Regular Meeting – Agenda
July 7, 2015**

CALL THE MEETING TO ORDER

1. Motion by Mr. Pierce seconded by Mrs. Cardamone to approve the agenda.
 - a. Agenda Changes – Superintendent
 - b. Approve Agenda. It was noted the agenda changes were discussed at the start of the reorganization meeting.

Vote 7-0. Motion carried.

MINUTES

2. Motion by Mrs. Edinger seconded by Mr. Bertolo to approve the minutes of the previous meeting – June 15, 2015 (Attachment – Item 6). Vote 7-0. Motion carried.

RECOGNITIONS AND VISITORS

3. Staff and Student Recognitions – None
4. Visitors are recognized and welcomed – Donna Doody

PRESENTATIONS – DISCUSSION/ACTION

5. *Athletics combining for Varsity Boys’ Golf (also an agenda item for approval)
6. Quebec Trip – January 15-18, 2016 – Mrs. Murphy (Attachment – Item 7)
7. Big E Trip to West Springfield, MA – September 17-19, 2016 – Mrs. Murphy (Attachment – Item 8)

8. Special Board meeting – August 4, 2015. Mr. Hughes reported on the upcoming interviews for the five open teaching positions and the need for appointments in early August in case a candidate needs to give appropriate notice to their current employer. It was the consensus of the Board to hold a special Board meeting August 4, 2015 for appointments of teaching positions. The meeting will be followed by a Board retreat.

9. Reports:

- Superintendent Report – Mr. Hughes reported on the success of graduation.
- Cabinet Reports – Mrs. Murphy reported on graduate numbers. Mrs. Cox reported on the start of summer curriculum work. Mr. Schiener reported on the status of the new website.
- Board Reports – None
- Student Government Report – None

FINANCIAL ITEMS

10. Financial Reports - None

11. Claims - None

POLICIES

12. Policies – None

OLD BUSINESS

13. None

PERSONNEL

Motion by Mr. Bertolo seconded by Mrs. Cardamone to approve personnel items numbered 14-21 and late agenda item 21.1 by consent. Vote 7-0. Motion carried.

14. Accepted the resignation of Karrie Frey as Science Teacher with an effective date of August 1, 2015. (Attachment – Item 9)

15. Accepted the resignation of Kathy Tornatore as Library Media Aide with an effective date of June 30, 2015. (Attachment – Item 10)

16. Appointed Charles Curtis probationary to the labor class title of Cleaner with an effective date of July 8, 2015. (Attachment – Item 11) This appointment is per the terms of the 2015-2018 Tully Teamsters agreement.

17. Appointed Phillip Jenkins, a provisional appointment to the competitive class title of Custodian with an effective date of July 8, 2015. (Attachment – Item 12) This appointment is contingent upon Mr. Jenkins taking the next available Custodian test through Cortland County Civil Service. This appointment is per the terms of the 2015-2018 Tully Teamsters agreement.

18. Approved Drew Steiger as a substitute Maintenance/Custodian for the 2015-2016 school year.

19. Approved the attached list of fall coaches for the 2015-2016 school year. (Attachment – Item 13)
20. Appointed the following individuals to summer maintenance positions for the summer 2015:
- Helene Abrams – (Attachment – Item 14)
 - David Johnson – (Attachment – Item 15)
 - Colleen Ward – (Attachment – Item 16)
 - Brittany White – (Attachment – Item 17)
21. Appointed Whitney Forbes to the position of Science Teacher with an effective date of September 1, 2015, a three year probationary appointment with an anticipated tenure date of September 1, 2018. (Attachment – Item 18) Ms. Forbes has an initial teaching certificate in Chemistry 7-12 with NYSED effective September 1, 2013. This appointment is per the terms of the 2015-2018 Tully Teachers' Association agreement.
- 21.1 Approved Carl LaManna as a substitute Monitor for the 2015-2016 school year.

NEW BUSINESS

Motion by Mrs. Cardamone seconded by Mr. Pierce to approve items numbered 22-29 and late agenda item number 30 by consent. Vote 7-0. Motion carried.

22. Approved the agreement for external auditing services for July 1, 2014 – June 30, 2015 as outlined in the attached letter with Dermody, Burke & Brown, CPAs, LLC and the Superintendent of Schools, School Business Administrator and Board President are authorized to sign the agreement. (Attachment – Item 19)
23. Approved the OCM BOCES Contract for Rental of Facilities from September 1, 2015 – June 30, 2016 and the Board President is authorized to sign same. (Attachment – Item 20)
24. Approved the contract for School Physician Services with Tully Family Practice for the 2015-2016 school year and the Superintendent of Schools is authorized to sign the contract. (Attachment – Item 21)
25. Approved the contract for Health and Welfare Services with Cortland Enlarged City School District for the 2014-2015 school year and the Superintendent of Schools, Board President and District Clerk are authorized to sign the contract. (Attachment – Item 22)
26. Approved the cafeteria prices for the 2015-2016 school year. (Attachment – Item 23)
27. Approved the surplus of the refrigerator in the high school science department and the School Business Administrator is authorized to dispose of the item by the best available method at his discretion. (Attachment – Item 24)
28. Approved the combining of the Tully Varsity Boys' Golf team with Onondaga Central Schools Varsity Boys' Golf team for the fall 2015 season and the Tully Central School District is authorized to act as the host district.
29. Approved the CSE recommendations.
30. Approved the Girls Varsity Cross Country Trip ESPN Wild World of Sports Complex from October 8-12, 2015 to Orlando Florida/Disney World.

MEETING AND DATES – as provided by Cabinet

August 4	-	Special Board Meeting
August 4 & 11	-	Board of Education Retreat
August 12	-	New Teacher Orientation
August 24	-	Public Hearing – Employee Benefit Accrued Liability Reserve (EBALR) And Regular Board of Education Meeting – Jr. Sr. High School Conference Room – 6:00 pm

It was noted that the new teacher orientation may need to be moved to a later day in August.

ROUND TABLE

Public comments

EXECUTIVE SESSION

Motion by Mrs. Cardamone seconded by Mr. Pierce at 7:30 pm to adjourn into executive session for the discussion of specific personnel issues and specific negotiations. Vote 7-0. Motion carried.

A short recess was taken.

Executive session commenced at 7:45 pm.

Motion by Mrs. Cardamone seconded by Mrs. Edinger at 9:10 pm to return from executive session. Vote 7-0. Motion carried.

ADJOURNMENT

Motion by Mrs. Cardamone seconded by Mr. Pierce at 9:11 pm to adjourn. Vote 7-0. Motion carried.

Overnight Field Trip Request

All overnight field trip proposals must be submitted to the Principal far enough in advance to permit review of trip components by the Principal, Superintendent, and Board of Education before any planning or fund raising for the trip (usually 3 to 6 months).

All overnight field trips must be educationally sound and considered an important ingredient in the instructional program or approved co-curricular or athletic activities of the school. The advantages of the trip must outweigh the disadvantages associated with students missing regularly scheduled classes, costs of the travel and lodging, health and/or safety concerns, need for continuous supervision of the students, etc.

More information is available in Board Policy 8461.

Fill out the following and submit to Building Principal.

Name of Trip: Girls Varsity Cross Country Trip to Monroe-Woodbury

Destination: Monroe- Woodbury (site of state meet course)

Supervisor/Title: Michelle Rauber – Coach

Educational Purpose: In the past Tully Teams have traveled to the state meet courses so that they could race on the course once to get a feel for how the course is run before they run on it the day of the state meet. It is a great advantage to run the course prior to race day, and in the past it has proved to be beneficial to both the boys and girls teams who have competed in the state meet. In 2014, the team traveled to SUNY Canton and in 2013, the team traveled to Queensbury and used what they learned racing the courses in September to help them win back to back state championships in November. In 2010, the girls varsity team traveled to Pawling to run on the state meet course, the girls were at an advantage over other schools that had not run there as they had previous knowledge on how to approach the big hill and the rolling hills in the back. This year especially it is important for the team to race on the course prior to the state meet because it is such a challenging course that needs to be executed properly. The team will walk away from the experience at Monroe- Woodbury more confident, so that they can go into the state meet with race knowledge to run their very best at the state meet.

Impact on School: 1 suburban and gas for the trip up and back to Monroe Woodbury

Duration: Friday, September 18th – Saturday, September 19th

Accommodations: 3 rooms have been reserved for the night of Sept. 18th; the Girls Cross Country Club will pay for the lodging for the team.

Accommodation arrangements:

Holiday Inn Express & Suites Chester-Monroe-Goshen
2 Bryle Place
Chester, NY 10918
1-845-469-3000

Transportation (indicate method and all costs below):

1. School bus costs – n/a
2. School vehicle costs – 1 suburban and gas for vehicle, registration fee of \$100.00 for the team. (378 miles x \$1.00 / mile = \$356.00 – one suburban)
** We are asking for the school to pay for the suburban and gas.
3. Charter bus costs – n/a
4. Other – n/a

Itinerary:

Friday September 18

12:00 pm – depart ** Drive straight to the course and team run on the course

7:00 pm – dinner

9:00 pm – lights out

Saturday September 19

8:00am – breakfast

10:00 am – leave for the course

12:30 pm – race (approximate)

3:00 pm – return to Tully

7:00 pm – approximate arrival time back at Tully

Costs:

1. Substitute teacher (days X rate) – ½ day substitute for Coach Rauber @ \$37.50
2. Registration (per student): \$100 for the team to enter the meet
3. Hotel
4. Meals – dinner (The Girls Cross Country Club will pay for dinner)
Breakfast (hotel will provide)
Dinner on the way home (runners will be responsible; about \$10.00 each)

5. Personal – T shirts at the meet @ about \$20.00 (optional)

6. Other

Cancellation insurance: none

7/15/2015



Rob Hughes

Personal

1 message

Lindsay Geery
To: Rob Hughes

Tue, Jul 14, 2015 at 1:20 PM

Rob,

I'm writing to inform you that I sadly need to resign from my position as a teaching assistant. I am pursuing a job that is closer to home. I want to personally thank you for a great year at Tully Elementary. Please let me know if you need anything else from me.

-Lindsay Geery

Attachment 3



TULLY CENTRAL SCHOOL DISTRICT



RECOMMENDATION FOR APPOINTMENT FOR NEW EMPLOYEES: NON-INSTRUCTIONAL

I recommend the appointment of Amy Muir to:

a) Fill the position of Custodian Elementary
(Description) (Building)

or

b) Newly created position of _____
(Description) (Building)

Beginning Date: 7/20/15

Hours to be worked: _____

Hourly Rate: \$ 11.62

Contract Rate: _____

Replacing: Terry Wheeler

Title: Custodian

Comments: _____

Date Submitted: 7/22/15 Supervisor/Administrator: Ron Budzacek

Ronald A. [Signature] 7/15/15
Business Administrator Date

Paul J. Hygin 7/15/15
Superintendent Date

NOTE: BEFORE ANY NEW EMPLOYEE CAN START WORKING THEY MUST HAVE THE FOLLOWING:

1. Completed application.
2. Recommendation Form signed by Supervisor, Administrator and Superintendent.

Please send form to the DISTRICT OFFICE as soon as you have the above information.

Board of Education
08/04/2015

SUBSTITUTE MAINTENANCE

<u>LAST</u>	<u>FIRST</u>	<u>PHONE #</u>	<u>AVAILABILITY/PREFERENCE</u>
Wheeler	Terry	315-391-7478	
Helms	Sara	315-412-5908	



TULLY CENTRAL SCHOOL DISTRICT



RECOMMENDATION FOR APPOINTMENT FOR NEW EMPLOYEES: NON-INSTRUCTIONAL

I recommend the appointment of Terry Wheeler to:

a) Fill the position of Contract Bus Driver
(Description) (Building)

or

b) Newly created position of _____
(Description) (Building)

Beginning Date: 9/1/15

Hours to be worked: _____

Hourly Rate: _____

Contract Rate: \$11,615

Replacing: _____ Title: _____

Comments: _____

Date Submitted: 7/24/15 Supervisor/Administrator: [Signature] 7/24/15

[Signature] 7/24/15
Business Administrator Date

[Signature] 7/24/15
Superintendent Date

NOTE: BEFORE ANY NEW EMPLOYEE CAN START WORKING THEY MUST HAVE THE FOLLOWING:

1. Completed application.
2. Recommendation Form signed by Supervisor, Administrator and Superintendent.

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TULLY CENTRAL SCHOOL DISTRICT



RECOMMENDATION FOR APPOINTMENT FOR NEW EMPLOYEES: NON-INSTRUCTIONAL

I recommend the appointment of Christopher DeCicco to:

a) Fill the position of Contract driver
(Description) (Building)

or

b) Newly created position of _____
(Description) Transportation
(Building)

Beginning Date: September 1, 2015

Hours to be worked: .5 FTE

Hourly Rate: _____

Contract Rate: \$5807.50
(\$11,615 x .5)

Replacing: _____ Title: _____

Comments: Chris is currently a substitute driver with Tully for over a year

Date Submitted: 7/28/15 Supervisor/Administrator: [Signature]

[Signature] 7/28/15
Business Administrator Date

[Signature] 7/28/15
Superintendent Date

NOTE: BEFORE ANY NEW EMPLOYEE CAN START WORKING THEY MUST HAVE THE FOLLOWING:

1. Completed application.
2. Recommendation Form signed by Supervisor, Administrator and Superintendent.

Please send form to the DISTRICT OFFICE as soon as you have the above information.



**TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT**

NAME: Rachel Kolod

DATE: July 28, 2015

POSITION: Elementary Teacher

BUILDING: Elementary School

POSITION VACATED BY: Anne Marie Hegmann

REASON: Retirement

DATE POSITION POSTED: June 9, 2015

TYPE OF APPOINTMENT: Probationary

TYPE OF CERTIFICATE: Early Childhood (13-2) Initial
Childhood Ed (1-6) Initial

ANTICIPATED START DATE: September 1, 2015

PROJECTED TENURE DATE: September 1, 2019

DEGREE: BA Early Childhood/childhood Education

BASE SALARY: \$ <u>44,565-</u> YRS EXPERIENCE CREDITED: <u>0</u> <i>(Verification Needed)</i>	CREDIT HRS: \$ <u>0</u> EXPERIENCE CREDIT: \$ <u>0</u>
---	---

RECOMMENDED SALARY: \$ 44,565-

COMMENTS: _____

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.
Attach application and any other pertinent information.

Date: July 30, 2015

Rolfe J. Hughes

Superintendent of Schools

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT

Social Security Number: _____

NYS Retirement Number: _____

Board Approval Date: _____

Budget Code: _____

Number of Sick Days: _____

Family Days: _____

Personal Days: _____



TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT

NAME: Kaitlyn Stooks

DATE: August 4, 2015

POSITION: English to Speakers of Other Languages

BUILDING: K-12

POSITION VACATED BY: New Position

REASON: _____

DATE POSITION POSTED: June 9, 2015

TYPE OF APPOINTMENT: Probationary

TYPE OF CERTIFICATE: Initial

ANTICIPATED START DATE: September 1, 2015

PROJECTED TENURE DATE: September 1, 2019

DEGREE: M.S. in Second Language Education

BASE SALARY: \$ <u>45,384.40</u>	CREDIT HRS: \$ <u>N/A</u>
YRS EXPERIENCE CREDITED: <u>1</u> <i>(Verification Needed)</i>	EXPERIENCE CREDIT: \$ <u>N/A</u>

RECOMMENDED SALARY: \$ 45,384.40

COMMENTS: Salary is commensurate with our other 2nd year teachers.

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.
Attach application and any other pertinent information.

Date: August 4, 2015

D. J. Kelly

Superintendent of Schools

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT

Social Security Number: _____

NYS Retirement Number: _____

Board Approval Date: _____

Budget Code: _____

Number of Sick Days: _____

Family Days: _____

Personal Days: _____



**TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT**

NAME: Ashley Mirabito DATE: 7/27/2015
 POSITION: Health Teacher BUILDING: Junior Senior High School
 POSITION VACATED BY: Sara Nye REASON: relocation
 DATE POSITION POSTED: June 9, 2015
 TYPE OF APPOINTMENT: 0.8 FTE TYPE OF CERTIFICATE: Professional
 ANTICIPATED START DATE: September 1, 2015 PROJECTED TENURE DATE: n/a (part time)
 DEGREE: Bachelor of Science in Education: Physical Education MASTERS: YES NO (Verification Needed)
 GRADUATE HOURS: 30 **» NOTE: For TTA Grad Credit Hours capped by contract**
 (Verification Needed)

BASE SALARY: \$ <u>\$37,550.00</u>	MASTERS: \$ <u></u>	CREDIT HRS: \$ <u></u>
YRS EXPERIENCE CREDITED: <u>1</u>	EXPERIENCE CREDIT: \$ <u></u>	OTHER: <u></u>
<i>(Verification Needed)</i>		

RECOMMENDED SALARY: \$ 37,550.00

COMMENTS: _____

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.
Attach application and any other pertinent information.

Mary Ann Murphy
 Administrator's Signature
RWS J. 1/8/2

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT

Social Security Number: _____ NYS Retirement Number: _____
 Board Approval Date: _____ Budget Code: _____
 Number of Sick Days: _____ Family Days: _____ Personal Days: _____
 Business Administrator: _____ Date: _____
 Superintendent Approval: _____ Date: _____



TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT

NAME: Christian Gunn

DATE: July 28, 2014

POSITION: K-12 Physical Education

BUILDING: Elementary School

POSITION VACATED BY: Miles Levesque

REASON: Miles resigned

DATE POSITION POSTED: June 9, 2015

TYPE OF APPOINTMENT: Part-Time .7 FTE

TYPE OF CERTIFICATE: Physical Education (K-12)

ANTICIPATED START DATE: September 1, 2015

PROJECTED TENURE DATE: N/A

DEGREE: M.S.T. in Health Education

BASE SALARY: \$ <u>31,196.-</u>	CREDIT HRS: \$ <u>N/A</u>
YRS EXPERIENCE CREDITED: <u>N/A</u> <i>(Verification Needed)</i>	EXPERIENCE CREDIT: \$ <u>N/A</u>

RECOMMENDED SALARY: \$ 31,196.-

COMMENTS: _____

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.
Attach application and any other pertinent information.

Date: July 28, 2015

Miles J. Hughes

Superintendent of Schools

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT		
Social Security Number: _____	NYS Retirement Number: _____	
Board Approval Date: _____	Budget Code: _____	
Number of Sick Days: _____	Family Days: _____	Personal Days: _____



TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT

NAME: Emily Paccia

DATE: July 30, 2015

POSITION: 7-12 English

BUILDING: JR/SR High School

POSITION VACATED BY: N/A

REASON: N/A

DATE POSITION POSTED: June 9, 2015

TYPE OF APPOINTMENT: Part-Time (.5 FTE)

TYPE OF CERTIFICATE: ELA (7-12) Initial

ANTICIPATED START DATE: September 1, 2015

PROJECTED TENURE DATE: N/A

DEGREE: B.A. in English/Adolescent Education

BASE SALARY: \$ <u>22,283-</u>	CREDIT HRS: \$ <u>0</u>
YRS EXPERIENCE CREDITED: <u>1</u> <i>(Verification Needed)</i>	EXPERIENCE CREDIT: \$ <u>410-</u>

RECOMMENDED SALARY: \$ 22,693-

COMMENTS: _____

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.
Attach application and any other pertinent information.

Date: July 30, 2015

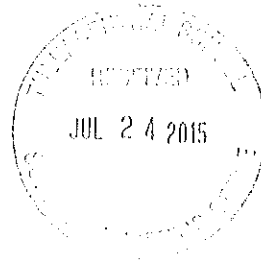
Paul J. Hyatt

Superintendent of Schools

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT		
Social Security Number: _____	NYS Retirement Number: _____	
Board Approval Date: _____	Budget Code: _____	
Number of Sick Days: _____	Family Days: _____	Personal Days: _____

July 24th, 2015

Mr. Robert Hughes, Superintendent
Tully Central School District
20 State Street
Tully, NY 13159



Dear Mr. Hughes:

This letter is to notify you of my intent to retire from the position of Internal Claims Auditor for Tully Central School District effective August 31, 2015.

I have enjoyed working with the Administrators and employees in the Business office during my tenure years. I plan on spending more time with my family and on home projects.

I wish you a successful 2015-16 school year.

Sincerely,

A handwritten signature in cursive script that reads "Catharine Shaughnessy".

Catharine Shaughnessy